

# TOWN OF ADDISON

## WINTER MAINTENANCE POLICY

### INTRODUCTION

The Town of Addison's roads are subject to freezing rain, ice, snow and drifting at any time from November through April. The Town's goal is to maintain its approximately 64.3 miles of roads in as good winter driving conditions as weather, equipment and budgets allow. This does not mean bare, dry pavement should be expected after each snowfall or ice storm. Furthermore, this does not mean that roads will be free of ice and snow.

### SNOW AND ICE CONTROL

By State Statute 81.15, the Town has three weeks to remove natural snow and ice accumulations. The Town endeavors to maintain adequate traction for vehicles properly equipped for winter driving conditions.

Planning and preparing for snow and ice operations is difficult due to the uniqueness of each storm. The inter-relationship of factors such as rate of snowfall, moisture content, accumulation, temperature, time of day, and wind velocity determines the uniqueness of each storm.

During snow and ice storms, town road crews will respond to emergency conditions to the extent practical. The Town will not respond to unverified emergency requests direct from the public. The requests must come from the appropriate emergency agency, (i.e. fire, police, etc.). The Town will not take any responsibility for removal of snow that is plowed into private driveways during road clearing operations.

### PARKING RESTRICTIONS

Winter parking on streets: No person shall park or permit any vehicle to remain parked on any of the following streets from 3:00 a.m. to 7:00 a.m. from November 15th through March 31st of each year.

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|----------------------|---------------------|
| 1.) New Plat Street  | 11.) Second Street  |
| 2.) First Street     | 12.) Jean Court     |
| 3.) Elm Street       | 13.) Helena Court   |
| 4.) Third Street     | 14.) Caroline's Way |
| 5.) Weis Street      | 15.) Sell Street    |
| 6.) Oak Street       | 16.) Blueberry Road |
| 7.) Rock River Drive | 17.) Cherry Street  |
| 8.) Elder Lane       | 18.) High Street    |
| 9.) Ritger Circle    | 19.) Hilltop Drive  |
| 10.) Church Street   |                     |

## PRIVATE DRIVEWAYS

Driveway maintenance is the property owner's responsibility. The Town of Addison, the supervisors, and equipment operators are not responsible for snow removal from private driveways and yards. During emergency operations town personnel will plow private driveways if so directed by the fire, police, or other emergency units of government. Town employees and operators are not responsible for any damage occurring during snow removal operations from private driveways during emergency operations.

State Statutes prohibit the plowing of snow from driveways onto or across town roads. Violators may be liable for fines and civil liability due to injury or accidents. If private plowers are used by property owners, they must be made aware of this policy.

## ICE REMOVAL

*Straight rock salt is used on all Town of Addison roadways. Due to cost restraints, the Town cannot apply large amounts of rock salt to the roadways. There is no state or federal law that requires the Town to apply salt and sand/salt. Certain weather conditions may allow the salt to promote thawing or clearing of compact snow or ice. The Town and its employees are not responsible for any damage to trees and or vegetation that may be caused by the run off of rock salt.*

## SNOW REMOVAL

Planning for a snow removal operation begins when there is two inches or more of snow expected to accumulate. The Town Board will determine when the Town trucks and loader go out. The Town Chairman has the authority to suspend snow and ice control operations in severe storm conditions when there is danger to operators, or it is not practical or cost effective to continue. Due to limited budgets the Town may not have sufficient equipment to handle severe snow and ice storms as rapidly as usual. No guarantee is made or implied on the removal operations. The main objective of snow removal operations is to plow the blacktop surfaces to shoulders and wing, and possibly bench after roads are opened, and try to clear the center to bare surface if possible. On gravel roads, plow to shoulder and wing or bench if possible.

## SIDEWALKS AND CULVERTS

It is the adjacent property owner's responsibility to remove snow and ice from sidewalks and around fire hydrants within 24 hours of a snow fall.

During periods of freezing and thawing it is the property owner's responsibility to keep culverts open and clear of ice to avoid flooding and ice conditions on Town roads and Village streets. If Town personnel are required to remove snow and ice from culverts or sidewalks, the Town may levy a special tax chargeable to such lot or parcel of land to be collected like other taxes upon real estate, as prescribed in Wisconsin Statutes S. 66.615.

## MAILBOXES

Operators are instructed to be very cautious near mail boxes. In most cases a properly installed mail box will permit a snow plow to clear the snow underneath it. Most cases of damaged mail boxes are caused by heavy snow hitting the box.

The mail boxes are seldom hit by the plow. The Town assumes no responsibility or liability for mail box damage and or losses. The Town will pay a maximum of \$25.00 for a mail box if it is hit by the plow and the Town is notified. Payment will be made when receipts are provided by the property owner. No compensation will be given if the mail box was not installed to the Post Master General's specifications.

## EQUIPMENT

Listed below is a brief listing of available equipment:

- 1 – 4WD Patrol Truck
  - 4 - Trucks equipped with 6 yard boxes, sand/salt spreaders, plows and wings
  - 1 - Grader with V plow and wing
  - 1 - Loader with 2 yard bucket, reversible snow plow and 1/2 yard salt spreader
- All vehicles are equipped with FM high band radios.

In addition the Town has made arrangements with certain private individuals to provide additional equipment and personnel if deemed necessary.

## OVERTIME

While the Town Board recognizes the need to get roads open as soon as possible, it is also very aware of the costs of operation on overtime. Therefore, any clean up or widening of roadways will be done on straight time where ever practical.

COMPLAINTS

Complaints given to spouses or other family members if given in a respectable manner will be relayed to the proper personnel. The Town Board, employees, spouses, and family members will not deal with rude, obscene or belligerent complaints. Anonymous complaints will not be acted on.

This Winter Road Maintenance Policy shall be deemed to be in effect upon its approval by the Town Board, on the 18<sup>th</sup> day of September, 2003.

Updated October 19, 2006.

Dated this 19<sup>th</sup> day of October, 2006.

TOWN BOARD, TOWN OF ADDISON,  
WASHINGTON COUNTY, WISCONSIN

\_\_\_\_\_  
Robert Bingen, Chairman

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Don Heesen, Supervisor

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Ron Hefter, Supervisor

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Gary Karnitz, Supervisor

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Daniel Wolf, Supervisor

Attest:

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Ellen Wolf, Clerk